



**Concordia**  
UNIVERSITY • SAINT PAUL

275 Syndicate Street North  
St. Paul, MN 55104-5494  
651-641-8846 or fax 651-641-8782

**Date of Notice: November 16, 2009**

**Announcing the Availability  
of the Following Position:**

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## **PC Support Specialist**

**In the Department of**

## **Computer Services**

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**Position Responsibilities:** The PC Support Specialist is responsible for the PC Computer Hardware around campus. This responsibility is carried out through the standardization of laptops as a part of the laptop initiative program. The person in this position also works to maintain Card Access Hardware for Access and Stored Value and Credit operations around campus.

**Qualifications:**

- Commitment to the [mission and values](#) of a Lutheran University
- Bachelor's degree is required
- A+ certification is highly preferred
- 1-3 years experience in technical computer repair is preferred
- 1-3 years experience in laptop maintenance is also preferred

**Additional Information:**

Classification Level: Non-exempt (hourly)  
Full Time Equivalent: 100%  
Benefit Eligibility: Full benefits  
Salary Range: Negotiable  
Application Deadline: November 30, 2009 or until position is filled

**Please send a letter of interest and a current resume to:**

Via e-mail (preferred): [humanresources@csp.edu](mailto:humanresources@csp.edu)

Via postal mail: **Human Resources  
Concordia University  
275 Syndicate Street North  
St. Paul, MN 55104-5494**

Via facsimile: **651-641-8782**

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See our website at <http://www.csp.edu/employment/>  
or learn more about Concordia University-St. Paul at <http://www.csp.edu/>