



Completing Additional Credits

CLEP Exams

For descriptions of CLEP examinations, study guides and/or to buy sample exams, you can go to www.collegeboard.com/student/testing/clep/about.html.

To locate test centers, go to www.collegeboard.com/student/testing/clep/about.html. You may also visit www.csp.edu/ce where you will find a link to basic CLEP information.

As of November of 2005, the fees for CLEP test are \$55, plus a \$15-\$20 Test Center Administration fee. Please Contact your academic advisor if you have questions.

Life Experience Essays

An Essay Evaluation Sheet (copies are in the class box) must be attached. Cost for each essay is \$125 and you can earn one (1) to six (6) credits per essay. The title of the essay is what will appear on your transcript. Some form of documentation is necessary to show that the "experience" happened to you (letter, picture, CD, photocopy of a document). Jeanette Clonkey is the contact person for Life Experience Essays; she can be reached at clonkey@csp.edu or 651/641-8704.

Classes an Accredited Institution

Concordia University's Continuing Education classes are accepted.

Non-traditional credits

Military, work place training, Dale Carnegie, etc. Please show what it was, how long, and proof of attendance. Contact your academic advisor if you have questions.

***** Concordia University does not accept CEU credits.**

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